



Board of Education Meeting Minutes  
Tuesday, December 21, 2021  
Administration Office

Members Present: Nick Hegarty, Tim Swedean, Doug Skinner, Fr. Terry Roder, Fr. Brad Pelzel, Rick Bertrand, Jacki Kelly, Dan Kriener, Fr. David Esquiliano, Jennifer Rose-Bass, Fr. David Hemann

via phone: Bridget Breen

Members Absent: Luis Villalobos, Melissa Uhl

Staff Present: John Flanery, Jeanette Frey, Marisa O'Connell

Guest: Andy Foster and Jay Wright, Co-Athletic Directors, Laurie Dougherty

Business

1. Opening Prayer – 5:00 p.m. led by Fr. David Hemann
2. Approval of November 16, 2021 board meeting minutes  
Motion by Fr. David Esquiliano; Seconded by Tim Swedean  
All in favor: Aye
3. Report from Andy Foster and Jay Wright
  - a. Won regional volleyball, 2 girls went to state for cross country
  - b. Improved social media
  - c. “Varsity Bound” added rosters, advertising for more supports through [varsitybound.com](http://varsitybound.com)
  - d. Researching using “E Tickets” versus cash at gates
  - e. Received bids for “Shot Clocks” for basketball – using Daktronics in gym so may need to go in that direction
  - f. Briar Cliff University assisted with baseball field improvement
  - g. Hosted 2 regional volleyball events
  - h. Plan to host more track events – looking at scheduling March 31<sup>st</sup> event
  - i. Goal is to improve Memorial Field entrance
  - j. Potential to play softball at Riverside
  - k. CYO floor is being restored
  - l. Trophy case capacity is maxed
  - m. Need to increase volunteers for events
  - n. Youth athletics needs the right coaches (pre-junior high and high school)
  - o. “We are Heelan” – Andy and Jay attend their board meetings, trying to connect varsity with middle school sports
  - p. Scheduling needs to be more transparent for parents
  - q. Finding coaches continues to be a big challenge. Will need approximately 30 coaches for fall/winter sports
  - r. Suggested that a “Hold Harmless Agreement” be completed if gym is rented

4. Proposed tuition rates for 2022-2023, Grades PK-12
    - a. Tuition amounts - \$8,900 (\$2,700 minimum) high school, \$6,700 (\$2,300 minimum) elementary, \$5,300 (\$2,300 minimum) PK and K
    - b. Tech Fee moves from \$60 to \$75
    - c. Non-Catholic fee moves to \$500 per family
    - d. Non-supporting parish fee moves from \$200 to \$0
    - e. AGI moves from 7.5% to 7.6%

Approval of above proposed tuition rates for 2022-2023, Grades PK-12  
Motion by Tim Swedean  
Seconded by Fr. Terry Roder  
Motion carries with majority in favor
  - f. Discussion regarding point “F” on agenda “No debt reduction fee at this time”
    - Board discussed what the goal is for paying off Diocesan loan – 10 years?
    - Discussion of tuition vs debt retirement
      - Debt Reduction Fee Benefits
        - Pay off loan sooner
      - Debt Reduction Fee Concerns
        - Disenrollment of students
        - Decrease in tuition received due to fewer students
        - Restructuring the loan will equal restructuring the schools
          - Fewer students will result in a decrease in staff, potentially fewer and larger classrooms
      - When campaign began, families were told this would not affect their tuition
    - Doug Skinner stated for the record that he wants a “debt reduction fee”
    - Rick Bertrand requested an amendment for a yearly “debt reduction fee” of \$300 per child up to 3 children
      - Vote taken and does not pass
    - Rick Bertrand requested an amendment for a yearly “debt reduction fee” of \$150 per child up to 3 children
      - Roll call vote taken for debt reduction fee of \$150 per student up to three students – vote on this amendment passes
5. Proposed tuition rates for 3-year-old program
  - a. MWF mornings \$75 (up from \$60) – per week
  - b. T TH mornings \$50 (up from \$40) – per week
  - c. M-F all day \$175 (up from \$165) – per week
  - d. Approval of proposed tuition rate increase
    - Motion by Bridget Breen
    - Seconded by Dan Kriener
    - All in favor – Aye
6. Committee Reports
  - Academics
    - No report
  - Catholic Identity
    - Steubenville communication was outstanding
    - Crusaders for Life meeting with middle school students to promote Pro-Life activities
    - Looking at standardizing some practices in schools regarding to Catholic Identity and Faith Practices
    - Catholic Schools week committee started meeting on December 8<sup>th</sup>

- Enrollment & Marketing
  - Uniform change has been positively received
  - Provided report was reviewed
- Finance
  - Tuition receivables for the month
    - Active collected - \$470,545.50
    - Inactive balances moved to collections increased Accounts Receivable overall \$230,000 due to revoked aid
    - Collection balance grew \$534,623.14
  - Parish Receivables
  - Audit Report
    - Board of Education accepts Audit Report from KRP
  - 2022-2023 Preliminary budget
  - Discussed 3% salary increases, review hourly employees and Para's salaries
- Leadership & Governance
  - No update available

#### 7. President's Report

- a. Covid numbers have been low – a 5-year-old student has not been doing well
- b. Advancement Update
  - MLTF
    - Has been filled so we will get \$646,000 plus any additional funds
  - Other (Two Estate Gifts)
    - Fr. McGuirk estate left 25% of his estate to BHCS
    - Discussed \$500,000 towards Pride II and an additional funds towards Pride I
      - Documents reviewed – posted \$500K to Pride I and additional funds went to Pride II
    - Brennan Estate left 1.3 million towards Pride II

#### 8. Enrollment Update

- a. Enrollment Report
- b. Shadow Days
- c. Diocesan Report

#### 9. EANS and ECF funds update

- a. \$450,000 will be coming

#### 10. Angel House & Villa Maria

- a. John and Jeanette met with Marla to discuss expanding early childhood program

#### 11. Other business

- a. N/A

#### 12. Move to Adjourn

- a. Motion by Fr. David Hemann
- b. Seconded by Fr. Terry Roder
- c. All in Favor - Aye

**Next meeting Tuesday, January 18, 2022, at 5:00 p.m.**

